

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
November 12, 2020**

Call to Order:

7:08 P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

TWSD Resident Present:

None

Minutes:

The DRAFT Board minutes, for the 10-8-2020 monthly TWSD Board of Directors meeting, was approved by the Board (5-0).

Financial:

Accounts payable was reviewed by the Board. Independent Bank check dated 10-21-2020 (#9192) was issued and signed prior to the 11-2-2020 Board meeting. Independent Bank checks dated 11-12-2020 (#1993-#9195) and (#9201-#9213) were issued, signed and reconciled to checks issued 10-8-2020.

All Independent Bank check payments were unanimously (5-0) approved for issue by the Board.

Exception:

Checks issued (10-8-2020 and 11-12-2020) were out of sequence because of an accounting system malfunction. However, all checks have been verified.

Independent Bank Register - Cash Reserve Report – Reconciliation – The beginning cash balance (11-12-2020 report) does reconcile to the ending cash balance from the prior monthly Board meeting (10-8-2020 report).

Chase Bank Register - Cash Reserve Report – Reconciliation. The 10-31-2020 cash balances were reconciled to the 9-30-2020 cash balances.

The last two checks issued on Chase Bank were #1088 4-10-2020 and #1089 9-22-2020.

UBS Register - Cash Reserve Report – Reconciliation The 10-31-2020 cash balances were reconciled to the 9-30-2020 cash balances.

TWSD Financial Statements for January 1 – October 31, 2020.
The Financial Statements were reviewed. The Board unanimously (5-0) accepted the Financial Statements.

Cut-Off-List – The Cut Off List was reviewed by the Board.

Budget 2021 – Barry Gager, TWSD Treasurer, presented to the Board tentative TWSD 2021 budgets for the General Operating Fund, Capital Reserve Fund and Debt Service Fund. The Board discussed line items for each budget and suggested changes. Changes will be made by Barry and a final draft will be sent to the Board for review and a final copy will be sent to the TWSD Attorney for his input. The finalized TWSD Budget will be presented to the Board for Resolution signatures at the 12-10-2020 Board meeting.

Flash Drive Exchange – The Treasurer and Accounting Services did exchange accounting transaction back up flash drives.

Old Business

System Operation – Chlorine, Pumps and SCADA system all are operating satisfactorily. The diaphragms on the well #3 Chlorine pumps are failing on a regular basis, requiring replacement.

Rural Water Authority of Douglas County – The Authority has \$500 more in its bank account because of a donation by a Director. The Foundation has put together a package to solicit donations. Two Directors are responsible for trying to raise \$15,000 to \$80,000.

Lambert Ranch Easements – There is no new information on the status of the Lambert Ranch easements.

Leak Detection – The Board discussed the location and number of main line water valves and the number of valves for fire hydrant connection to the main water lines.

Adjourn:

9:20 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary