

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
February 11, 2021**

Call to Order:

7:07P.M.

TWSD Board Members Present:

Larry Morris, Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock

Other TWSD Present:

Edd Berchem (TWSD accounting services)

TWSD Resident Present:

Greg Kapaun (Lot #111)

TWSD Resident Discussion:

Greg has had a very high bill for water use during the last quarter of 2020 and has talked to Larry Morris about the problem. He indicated that he was upset because nobody had called him about his high water use for each of the months. However, Greg did say that Larry had called him about his high water use in October 2020. He says he has observed his meter on several occasions and it wasn't moving. He has had two water finders (leak detection) companies out and they are unable to find any leaks. He indicates he has nothing that turns off and on automatically. Greg has observed that when he flushes a toilet the dial on the water meter spins rapidly.

Greg is upset that Thunderbird hasn't made additional calls to him during the quarter to inform him of continued high usage of water. He also indicates he desires some help paying for the bill for the last quarter of 2020. The Board told Greg that he could arrange to make payments over a period of time if that would ease the impact of the large amount due, but he has already paid his bill.

Minutes:

The adjusted DRAFT of Board minutes, for the 1-14-2021 monthly TWSD Board of Directors meeting was approved by the Board (4 approved-1 abstained).

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 2-10-2021 and 2-11-2021 (#9243-#9258) were issued, signed and reconciled to checks issued 1-14-2021. All Independent Bank check payments were unanimously (5-0) approved for issue by the Board.

Independent Bank Register - Cash Reserve Report – Reconciliation

The beginning cash balance (2-10-2021) does reconcile to the ending cash balance (1-14-2021) from the prior monthly Board meeting report.

Chase Bank Register - Cash Reserve Report – Reconciliation.

The 1-31-2021 cash balances were reconciled to the 12-31-2020 cash balances.

The last two checks issued on Chase Bank were #1088 4-10-2020 and #1089 9-22-2020.

UBS Register -Cash Reserve Report –Reconciliation The 1-31-2021 cash balances were reconciled to the 12-31-2020 cash balances.

TWSD Financial Statements for January 31, 2021 The Financial Statements were reviewed. The Board did not accept the Financial Statements due to incomplete data. The TWSD Accountant will reissue the corrected statements via email.

Cut-Off List– The Cut off List was examined. No exceptions were noted.

Exchange Flash Drive – Accounting system flash drives were exchanged between the Treasurer and Accounting Services.

Shut Off Letter – Board discussed the legal pandemic required altered wording and presentation of Shut off letters due to nonpayment of the last quarterly water bill.

Meter Touch Read – The Board is researching the feasibility and cost of obtaining a touch read mechanism that will automatically read meters and transfer the information to a spread sheet. Larry Morris has information and the cost of a plan (Sensus Reader) presented by a vendor that would include a hand-held computer, touch pad, 16 meters, and training. Larry will determine if this system is up-gradable to a drive by system which is Thunderbird's long-term target. In addition, the Board's meter reader will review the proposal to determine if it will be compatible with the current billing system.

Old Business

System Operation – Chlorine, Pumps and SCADA system all are operating satisfactorily. A Chlorine pump at well #3 was rebuilt. Well # 3 maintenance repair work is completed.

Rural Water Authority of Douglas County– The Foundation concluded their donation collection program with \$3,000 collected. The USGS indicates that they can work with the \$3,000 (and whatever is the USGS match) and put together a document to continue gathering well information for another year. The \$3,000 is good enough for a February reading and desiccant replacement. The new USGS contract will run

through the calendar year, but more funds will be necessary for more readings.

Lambert Ranch – The TWSD Attorney is working on the wording of the proposed easement. The wording indicates that all construction must be completed within 180 days. The plan is to put in the two wells and associated pipeline in two stages. The two stages would be many undetermined years apart. Therefore, the 180 days limitation would not be feasible.

New Thunderbird WEB Site (thunderbirdwater.com) – The new WEB site, recently installed, seems to be working well except we are not yet able to add to or edit our information on the system. Barry Gager is working with the WEB programming people in order to solve the editing problems.

Shed Construction – Board member, Duff Comstock, will manage the approved construction of the new TWSD storage shed. Duff is considering buying a prefab shed and having a framer assemble it. He will also get a couple of bids from prefab companies and see what is the price of a shed, including the erection of the building.

Meter Reading – TWSD has converted about half of its meters to be automatically read with a wand and information transferred to a spread sheet. There is now a need to incorporate the proper software to make all systems compatible, including the billing system.

Chlorine Testing -Thunderbird has two devices (Colorimeters) used to check the chlorine content of the water system. Thunderbird needs the proper equipment in order to calibrate the two chlorine devices. The Calibration equipment will be purchased.

Resident Meter Reading – Thunderbird reads and records all meters on a monthly basis. Thunderbird is reviewing the possibility of obtaining software which will enable residents to review, on line, their own and only their own monthly meter reading.

Replace three deep meters - A contractor is to replace three deep meters.

Adjourn:

10:05 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary