

**Thunderbird Water & Sanitation District
Board of Directors Monthly Meeting Minutes
March 11, 2021**

Call to Order:

7:08P.M.

TWSD Board Members Present:

Barry Gager, Bruce Boydston, Gary Cammarata and Duff Comstock
(Larry Morris – unable to attend)

Other TWSD Present:

Edd Berchem (TWSD accounting services)

TWSD Resident Present:

None

TWSD Resident Discussion:

Joe Riley (Lot 82) has, for some time, been having brown water problems with his residential water system. Barry Gager has been trying to analyze the problem and tried to address it by selective hydrant flushing. Joe continues to have problems. The Board discussed the situation and is concerned that it may be created between the Riley meter and the house, rather than prior to the meter/ TWSD responsibility. Duff Comstock will contact Joe and observe and walk Joe's entire water system to see if there is a likely weakness in his system which could cause the brown water.

Minutes:

The adjusted DRAFT II of Board minutes, for the 2-11-2021 monthly TWSD Board of Directors meeting was approved by the Board (4-0)

Financial:

Accounts payable was reviewed by the Board. Independent Bank checks dated 2-17-2021 and 3-10-2021 and 3-11-2021 (#9259-#9274) were issued, signed and reconciled to checks issued 2-11-2021. All Independent Bank check payments were unanimously (4-0) approved for issue by the Board.

Independent Bank Register - Cash Reserve Report – Reconciliation

The beginning cash balance (3-12-2021 Report) does reconcile to the ending cash balance (2-11-2021 Report) from the prior monthly Board meeting report.

Chase Bank Register - Cash Reserve Report – Reconciliation.

The 2-28-2021 cash balances were reconciled to the 1-31-2021 cash balances. The last two checks issued on Chase Bank were #1088 4-10-2020 and #1089 9-22-2020.

UBS Register -Cash Reserve Report –Reconciliation The 2-28-2021 cash balances were reconciled to the 1-31-2021 cash balances.

TWSD Financial Statements for February 28, 2021 The Financial Statements were reviewed. The Board discussed the possible reclassification of major tank repairs and major well repairs. Subject to the possible reclassification, the Board accepted the Financial Statements (4-0).

Shut-Off Notices – Three Shut-Off notices (subject to Covid restrictions) were sent out for nonpayment of fourth quarter (2020) billings.

Exchange Flash Drive – Accounting system flash drives were not exchanged between the Treasurer and Accounting Services.

Old Business:

System Operation – Chlorine, Pumps and SCADA system all are operating satisfactorily. Chlorine is scheduled for delivery in two weeks. There is a flow meter problem on well #3. Hydro Resources indicated that they would order a new flow meter. Bruce Boydston has not been informed of the status of the order. Bruce or Larry Morris will need to contact Hydro Resources concerning the order.

Rural Water Authority of Douglas County– The Rural Water Foundation concluded their donation collection program with \$3,600 collected (up from the \$3,000 reported last month). \$3000 will be transferred from the Foundation to the Rural Water Authority of Douglas County (RWADC). The RWADC has signed an agreement (applicable through the end of 2021) with the USGS. The USGS will read all predetermined wells for water levels in February. The readings determine the need for future readings. Any future readings require additional funding. Barry Gager will have meetings with USGS in order to express the needs of RWADC as related to the needs of the USGS and to determine the time of the year and number of future well water level tests.

Lambert Ranch – The TWSD Attorney has emailed the Board a draft of a proposed Lambert Ranch Easement Agreement. The Board discussed the agreement.

Barry Gager pointed out the need for additional wording which would ensure that the agreement allowed for pipelines not only for wells but also for renewable water sources. Barry has notified the TWSD Attorney of this change.

Gary Cammarata commented on the need for wording changes which would allow for separate time frames for construction of each of two wells. The draft easement agreement indicates that once construction starts, it must be completed in no more than 180 days. The start of

construction of the second well is anticipated to be several years after the construction of the first well. Gary will notify The TWSD Attorney of the desired change to the Agreement

New Thunderbird WEB Site (thunderbirdwater.com) – The new WEB site, recently installed, seems to be working well except we are not yet able to add to or edit our information on the system. Barry Gager has worked with the WEB programming people in order to solve the editing problems. Barry will try and create a step-by-step procedure for editing the new WEB Site.

Shed Construction –Duff Comstock is considering buying a prefab shed (10’x12’x8’) and having a framer assemble it. Duff suggests, and the Board agrees, we should include eaves,soffits, cement siding, 2x6 trusses on 16” centers and 2x4 studs. He will also get a couple of bids from prefab companies and see what is the price of a shed, including the erection of the building.

Meter Reading – TWSD has converted about half of its meters to be automatically read with a wand and information transferred to a spread sheet. There is now a need to incorporate the proper hardware and software to make all systems compatible, including the billing system.

On January 20, 2021, Dana Kepner Inc. submitted a proposal to provide a Sensus Water Meter Touch Read system at a cost of \$9,727.94 to TWSD. The new system compatibility hardware and software have been reviewed by Barry Gager and Edd Berchem. The system is an improvement over what is presently in use. **The Board voted 4-0 to accept the Dana Kepner Inc. proposal.**

New Business:

Broken Valve - At Cherokee and Rainbow Creek Road two valve boxes have been hit by County snow plows. The valve needs to be fixed.

Flush Hydrants – TWSD doesn’t need to flush hydrants until after next Board meeting.

Three Meters– Replacement of three meters by contractor has been postponed because of unavailable parts.

Adjourn:

9:26 PM

Submitted by:

Gary D. Cammarata
TWSD Board Secretary