

**Thunderbird Water & Sanitation District  
Board of Directors Monthly Meeting Minutes  
December 8, 2022**

**Call to Order:**

7:10 P.M.

**TWSD Board Members Present:**

Larry Morris, Barry Gager, Bruce Boydston, Duff Comstock and Gary Cammarata

**Other TWSD Present:**

Edd Berchem (TWSD accounting services)  
Timothy J. Flynn (TWSD Attorney)

**Residents Present:**

Dan Soo (lot #153)

**Timothy J. Flynn - Budget:**

There were no public Budget comments. The Board closed the public budget hearing at 7:08.

Timothy J. Flynn (TWSD Attorney) presented and verified with Barry Gager (TWSD Treasurer); financial Resolution documents and Certification documentations.

Property tax revenues – Projected Operating and Debt Service funds and mill levies were discussed.

**Financial Resolution documents** were approved by the Board and signed by Board President, Larry Morris and Board Secretary, Gary Cammarata. The Resolutions are as follows:

**Resolution 2022-12-1** Board Vote (5 For 0 Against)  
Summarizing expenditures and revenues and adopting a Budget for Thunderbird Water and Sanitation District for the calendar year ending December 31, 2023.

**Resolution 2022-12-2** Board Vote (5 For 0 Against)  
Appropriating sums of money for the Thunderbird Water and Sanitation District in the amount and for the purpose set forth in the 2023 Budget.

**Resolution 2022-12-3** Board Vote (5 For 0 Against)  
Levying general property taxes for the year 2023 to help defray the costs of government for the Thunderbird Water and Sanitation District for the 2023 Budget year.

**In addition**, the TWSD President, Larry Morris, signed the **Certification** of Tax Levies for Non-School Governments (2023) and the TWSD Secretary Gary Cammarata signed the **Certification** of Budget (2023).

**Budget hearing ended:** 7:26 PM by Board vote 5 to 0.

**Timothy J. Flynn – Lambert Financing:**

Timothy J. Flynn reviewed an Engagement Agreement which would engage Alan Matlosz of Stifel Finance to act as underwriter or placement agent for proposed financing of Thunderbird water system improvements on Lambert Ranch. Tim indicated that Alan could give the Board information on bond issues and conventional loans from financial institutions and governmental agencies. Compensation to Alan would only occur if and when there is a closing of the financing transaction and be at the rate of 1% of the Bonds sold.

Tim suggested that the Board invite Alan Matlosz to the next Board meeting for information on bond and other types of financing available. Alan will not charge for the meeting. The Board voted 5 to 0 to have Larry Morris (TWSD Board President) sign the Engagement Agreement and invite Alan to attend the January 12, 2023 Board meeting.

Note: Timothy J. Flynn assured the Board that there was no Board obligation created by signing the agreement.

**Minutes:**

The Board minutes (DRAFT) for the 11-10-2022 Monthly TWSD Board of Directors meeting was approved by the Board (5-0)

**Financial:**

**Accounts payable** was reviewed by the Board. Independent Bank checks dated 12-7-2022 were issued, signed and reconciled to checks issued 11-10-2022. The check sequence was #9586 - #9598.

All Independent Bank check payments were unanimously (5-0) approved for issue by the Board.

**Independent Bank Register - Cash Reserve Report – Reconciliation**

The beginning cash balance / (12-8-2022 Report) reconciles to the ending cash balance / (11-10-2022 Report).

**Chase Bank Register - Cash Reserve Report – Reconciliation.**

The 12-8-2022 Report beginning cash balance reconciles to the 11-10-2022 Report ending cash balances. (The last 13 checks issued on Chase Bank are #1088 4-10-2020 through #1100 11-6-2022.)

**UBS Register - Cash Reserve Report – Reconciliation.**

The 12-8-2022 Report beginning cash balances does reconcile to the 11-10-2022 Report ending cash balances.

**TWSD Financial Statements for October 31, 2022** - The Financial Statements were reviewed by the Board. Barry Gager (TWSD Treasurer) outlined TWSD's investment of its funds in Treasury bills, Money Market funds and CDs with varying interest rates.

The Financial Statements were accepted by the Board (5-0),

**Back-up Thumb Drives** - Thumb Drives were not switched between Treasurer and accounting. (12-8-2022)

**Meter Readings** – Board discussed problem meter readings.

**Storage Shed** – Duff Comstock will research the costs and availability of new storage sheds.

**Old Business:**

**System Operation** – There is still have a problem with well #3 flow meter, bleed valve and well #1 down hole sensor. Larry Morris will examine the flow meter. Chlorine is adequate. SCADA is working properly.

**Sensus Water meters** –The Vendor still has no Sensus Water meters and they don't know when they will get them. Still on back order. They gave us a new quote for meters, radios and computer. With the new quote Larry Morris ordered \$75,000 worth of meters, radios and computer.

**Rural Water Authority of Douglas County** – TWSD is a member of the RWADC. The Authority has encountered income deficits and has requested a TWSD financial contribution. Because of anticipated large expenditures, TWSD has decided that it is unable to offer funding to RWADC.

**New Business:**

**Thunderbird Ground Water Analysis Well 1R** – No updated information available. The resident of the property on which Well 1R is located has been contacted and informed that there is a possibility that a replacement well for well 1R may be drilled on his property. The property owner isn't adverse to the new well and has some landscaping ideas which seem to be feasible to the Board.

**WEB Site** – The TWSD WEB site has been managed by Circuit Ryder. The contract period is ending. The Board voted (5-0) to renew the contract for the next year.

**Accountant Meter Reader**- TWSD has the same person do all monthly meter reading and all District accounting. The meters are old and problematic. The accounting system is large and he often needs to address one-time special projects. All Board members voted to give the accountant a year-end bonus. The Board approved a bonus of \$1,000 (4-1).

**Fire Hydrant end of Cherokee Place** – Discussion on direction of drainage for fire hydrant.

**Adjourn:**

9:37 PM

**Submitted by:**

Gary D. Cammarata  
TWSD Board Secretary